**Liberty Group Supplier Request Form**

Please Complete the Document attached to be considered to become a

Part of the Liberty Supply Chain we welcome applications from High Quality Suppliers/Trades people

**1. SUPPLIER INFORMATION**

|  |  |  |  |
| --- | --- | --- | --- |
| **SUPPLIER / COMPANY NAME** |  | | |
| Key Contact Name |  | | |
| Contact Phone Number |  | | |
| Contact Email address |  | | |
| Is the Supplier VAT registered? (Y/N) (VAT No) |  | | |
| If VAT Registered: |  | | |
| **SERVICES/GOODS BEING PROVIDED** – type ‘Yes’ for one of more of the Services listed below | | | |
| Catering & Hospitality |  | Equipment & Tool Hire |  |
| Commercial Controls |  | Facilities |  |
| Construction Material Supplier |  | Financial |  |
| Delivery Distributors |  | Health & Safety |  |
| Electrical Material Supplier |  | ICT |  |
| Employee Benefits |  | Insurance |  |
| Energy & Utilities |  | Laundry Supplies |  |
| Learning & Development |  | Legal & Governance Services |  |
| Marketing |  | Plumbing & Heating Supplier |  |
| PPE |  | Uniform |  |
| Professional & Consultancy |  | Recruitment Agency |  |
| Renewables |  | Electrical |  |
| Retail |  | Transport |  |
| Fleet Services |  | Utilities |  |
| Waste & Recycling Management |  | OTHER (Indicate which below) |  |
| Painting & Decorating |  |  |  |

|  |  |
| --- | --- |
| Estimated annual turnover | **£** |
| IR35 Compliant (Y/N/NA) |  |

**2. APPLICATION REQUEST INFORMATION**

|  |  |
| --- | --- |
| Date of request |  |
| Supplier Address |  |
| Suppliers Signature |  |
| Suppliers Email address / contact tel. Number |  |

**Once completed, please email to:** [**Supplier.Approval@liberty-group.co.uk**](mailto:Supplier.Approval@liberty-group.co.uk)

Once received – the Supplier Approval team will share with our Regional Operational Directors and update the Supplier if we have requirement for your Services